United States Department of Agriculture

Food and Nutrition Service

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Alexandria, VA
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MEMO CODE: SP 40-2015, CACFP 18-2015, SFSP 20-2015

SUBJECT: 2015 Edition of *Eligibility Manual for School Meals*

TO: Regional Directors
Special Nutrition Programs
All Regions

State Directors
Child Nutrition Programs
All States

Attached is the July 2015 version of the *Eligibility Manual for School Meals*. Major changes and clarifications are highlighted throughout the manual. An un-highlighted and highlighted version of the eligibility manual will be available online. Consistent with previous years, the highlighted version will be removed after three months and the un-highlighted version will remain available for use.

This version incorporates clarifications requested by State agencies and Food and Nutrition Service (FNS) regional offices as well as applicable guidance issued since the last revision. This updated version reflects changes made since that time, specifically:

- Pertinent policy memoranda issued since August 2014,
- Information on the new prototype application,
- Elimination of duplicative information, and
- Incorporation of the questions and answers into the appropriate sections.

State agencies are reminded to distribute this memorandum and attachment to program operators immediately. Local educational agencies, school food authorities, and other program operators should direct any questions concerning this guidance to their State agency. State agencies with questions should contact the appropriate FNS Regional office.

Original Signed

Angela Kline
Director
Policy and Program Development Division
Child Nutrition Programs

Attachment