

Dear SFA Director:

As you know, the USDA Food and Nutrition Service (FNS) is currently conducting the *SFA Survey on Supply Chain Disruption*. This is a mandatory survey for all SFAs that operate the Child Nutrition Programs. Please disregard this message if you have already completed the survey. Thank you very much for your response.

Please take this opportunity to share your experiences with supply chain disruptions and other challenges this school year as well as the strategies you are using to mitigate these unprecedented issues. It is important that FNS hears from all school districts to gain a better understanding of the unique circumstances you may be facing. Your responses will assist FNS and its partners to identify potential solutions, resources, and flexibilities needed to support school districts in serving healthy and nutritious meals to students during this difficult time.

The survey only has 20 questions, is estimated to take approximately 20 minutes or less to complete, and closes at the end of this week. **Please complete and submit your survey no later than Friday, December 3<sup>rd</sup>.**

An email was sent directly to the SFAs from “USDA Food and Nutrition Service <[noreply@gemailserver.com](mailto:noreply@gemailserver.com)>” on November 8<sup>th</sup>. The subject line reads: USDA FNS Survey on Supply Chain Disruption. The email contains the link, we do not have access to the link.

If you have any questions about this survey or have not received your survey link, please email [CNSurveys@usda.gov](mailto:CNSurveys@usda.gov).

Thank you for your participation in this important effort and for your dedication to feeding the nation’s schoolchildren.

Sincerely,

Jennifer Weber, Executive Director Child Nutrition Programs

The Food and Nutrition Service (FNS) is collecting this information to better understand the impacts of supply chain disruption on school districts nationwide. This is a mandatory collection. FNS will use the information to develop tailored resources, tools and flexibilities to support school districts in serving students healthy and nutritious meals. This collection does not request personally identifiable information (PII) under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0670. The time required to complete this information collection is estimated to average 10 minutes (0.1667 hours) per response for State CN Directors and 2 minutes (0.0333 hours) per response for SFA Directors, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22314, ATTN: PRA (0584-0670). Do not return the completed form to this address.