

## Special Provision Option: A Comparison

	CEP	Provision 1	Provision 2	Provision 3
<b>Period of Eligibility</b>	Up to 4 years	Up to 2 years	Up to 4 years	Up to 4 years
<b>Eligibility Threshold</b>	25% ISP	80% Free/Reduced	No threshold, up to District	No threshold, up to District
<b>Program Participation</b>	Both NSLP & SBP Mandatory	NSLP, SBP, or Both	NSLP, SBP, or Both	NSLP, SBP, or Both
<b>Eligibility Determinations</b>	<b>Direct Certification only</b> , no MEDREDUCED and no applications	Direct Certification and applications	Direct Certification and applications	Direct Certification and applications
<b>Frequency of Application Collections</b>	Possible Grace Year period if the LEA qualifies	Every 2 years	Every 4 years, at most	Every 4 years, at most
<b>Frequency of Direct Certification</b>	Once a year (at a minimum)	Once a year (at a minimum)	Once a year (at a minimum)	Once a year (at a minimum)
<b>Cycle Extensions</b>	Grace Year (5th year) if ISP in 4th year is between 15-25%	Unlimited, if remains at least 80% Free/Reduced	Unlimited, if only a minimal change in socioeconomic data	Unlimited, if only a minimal change in socioeconomic data
<b>Claiming Percentages</b>	ISP x 1.6	Based on actual claiming percentages in year 1 (base year)	Based on actual claiming percentages in year 1 (base year)	Based on level of Federal reimbursed from the last year in which eligibility was made
<b>Non-Federal Funds</b>	Required when Federal assistance does not match or exceed costs	Required when Federal assistance does not match or exceed costs	Required when Federal assistance does not match or exceed costs	Required when Federal assistance does not match or exceed costs
<b>By Site, Grouping, District-wide</b>	Yes to all: By Site, Groupings, or District-wide	By Site	By Site	By Site
<b>Ideal When...</b>	Many Students are directly certified without applications	Over 80% Free/Reduced	High Free/Reduced percentage based on applications and DC	High Free/Reduced percentage based on applications and DC
<b>Provision Regulations</b>	245.9(f) & 7 CFR 245.9(f)(4)(ix)	245.9(a)	245.9(b-c)	245.9(d-e)

## Base Year Records to be Retained

### Community Eligibility Provision (CEP)

- Direct Certification Data for April (*NOT including DC- MedReduced*)
- Total enrollment Data for April for each site, group, or district (ISP documentation)
- Edit check and on-site review documentation
- Daily meal counts, by type
- Edit check and on-site review documentation
- Claims for reimbursement

### Provision 1

- All approved Free and Reduced-priced applications
- Direct Certification Data
- Verification Data including changes in eligibility status
- Daily meal counts, by type
- Edit check and on-site review documentation
- Claims for reimbursement

### Provision 2

- All approved Free and Reduced-priced applications
- Direct Certification Data
- Verification Data including changes in eligibility status
- Daily meal counts, by type
- Edit check and on-site review documentation
- Claims for reimbursement
- Any socioeconomic data that will be used as the base year data if an extension is granted

### Provision 3

- All approved Free and Reduced-priced applications
- Direct Certification Data
- Verification Data including changes in eligibility status
- Daily meal counts, by type
- Edit check and on-site review documentation
- Claims for reimbursement
- Any socioeconomic data that will be used as the base year data if an extension is granted

Schools must maintain base year records used to develop the base year or ISP for the entire period you are operating under Provision or CEP, and for 3 years AFTER submission of the final claim of reimbursement for the last fiscal year of the Provision or CEP period.