

OSDE Child Nutrition Program

National School Lunch/Breakfast
Program Updates

Zoom Meeting

August 14, 2023



OKLAHOMA
Education



SY 2023-24 NSLP Application is Open

- The SY 23-24 Renewal Application is now open and needs to be completed
- You **must insert** an FY 24 application first
- Staff/Visitor/Contract Meal Prices for SY 23-24

Breakfast - \$2.28

Lunch - \$4.70

Snack - \$1.17

Back to Normal NSLP/SBP

- Free/Reduced-price meal applications must be taken unless you are approved for CEP or Provision 2 or 3, not in a base year
- You cannot require the completion of a Free/Reduced-Price meal application, it is strictly voluntary, and you may not withhold enrollment, class/bus schedules, grades and/or student records, etc. from a student for not completing a form
- The Economically Disadvantaged form does NOT take the place of the Free & Reduced-price meal application

3-year-olds and the NSLP/SBP

- Children 3 years of age without an IEP or 504 plan and younger cannot be enrolled in a district and therefore NSLP/SBP meals **cannot be claimed** for these children by the district. If the school contracts with a HS/ES program, the HS/ES will be billed monthly for all meals served. An *Agreement to Furnish Food Service* will need to be completed and signed by both parties using the SY 2023-24 rates, which will be issued by USDA in July 2023. That agreement can be obtained by contacting the State agency Child Nutrition office.
- All HS/ES programs are required to participate in CACFP. The district will bill the HS/ES agency for all meals and the HS/ES will claim these contract meals directly with the State agency.
- *A Preprimary Call with more information including a PowerPoint and YouTube link is available in Other Documents under the School Calls section*

How to Document Professional Standard Training Hours for Staff

- When you conduct Professional Standard Training in your district, you need a sign-in sheet with the number of hours for the training and an agenda
- USDA does have a tracking form for this purpose that can be used
- Other Documents in CARS also has a generic sign-in sheet you can use

Paid Lunch Equity (PLE) Tool for SY 2023-24

- The PLE Tool for SY 23-24 can be found in CARS, Other Documents under the PLE heading, SY 23-24
- If your district had a positive or zero balance in the Non-Profit Food Service Account as of June 30, 2022, you will not have to complete a PLE Tool, but you will have to submit documentation showing the positive balance to us
- Submit the positive balance information to CNP.Data.Submissions@sde.ok.gov
- PLE is tied to the Annual Renewal process in CARS

FFVP Application

- FFVP applications are due August 25, the application can be found in CARS

Lunch Debt from a Prior School Year

- Page C-80 of the Child Nutrition Manual addresses meal debt from a prior school year
- All SFAs **must** have an Unpaid Meal Charge Policy written to address situations where children participating at the reduced-price or paid rate and do not have money to cover the cost of a meal at the time of the meal service. Add this policy to the student/parent handbook and post on the school's website
 - *Provision Schools are exempt from having to have a policy*

Lunch Debt from a Prior School Year

- SFAs may carry over negative balances in student accounts into the next school year (except seniors who graduated last year) unless the school policy is different. This also means that SFAs can continue to attempt recovery of uncollected meal charges from previous years. Any monies collected in the new school year should be treated as new revenue. Use the following OCAS Codes: Fund 22 or Fund 11, Project Reporting Code 000, and Source of Revenue Code 1710.

Milk & Potable Water

- Fluid milk is a required component of a reimbursable meal. Program operators must not promote or offer water, juice, or any other beverage as an alternate selection to fluid milk in a reimbursable meal throughout the food service area. Schools must not directly or indirectly restrict the sale or marketing of fluid milk [7 CFR 210.10(d)(4)]
- Although water is not a required part of the reimbursable meal, potable water must be available to students at no charge during the meals, in the food service area or on the service line, separate from fluid milk. This means water may not be in the milk cooler.

Separation by Gender during the Meal Service

- USDA Memo SP 31-2015, Prohibits the separation by gender during the meal service
- The only reasons a school can separate by gender is if they are a;
 - Religious institutions operating under the dictates of the religion with which they are affiliated
 - Juvenile corrections facility
 - Facilities that fully separate by gender as part of their normal operations, all boys or all girl schools

Does a student have to take a tray?

- No, a student **does not have to take a tray** at any meal service, nor can the school make them take a tray

At- Risk Afterschool Program

- At-Risk Afterschool Program - if you participate in the At-Risk Afterschool Program, we need you to submit a bell schedule for this school year. Email your bell schedule to jennifer.pryor@sde.ok.gov
- At-Risk suppers or snacks must be served at the end of the school day or during any expanded learning time
- Apply for CACFP At-Risk in August 2023, this program runs on a Federal Fiscal Year, October 1 – September 30

Direct Cert – Full Report

- The Direct Certification Full Report is available
- The DC reports will include Direct Certification Medicaid this year and some of those could be reduced, this will be indicated on the report as Medicaid Reduced.

Exit Date	SNAP or TANF	Student Personal Ref Id
2/18/2022	MEDREDUCED	000009dc-60bd-0ac4-8e48-87750
	MEDFREE	000009dc-60bd-0ac4-8e48-87750
	MEDREDUCED	000009dc-60bd-0ac4-8e48-87750
	MEDFREE	000009dc-60bd-0ac4-8e48-87750
	MEDFREE	000009dc-60bd-0ac4-8e48-87750

Direct Certification – Medicaid (DC-M)

- If a parent has already completed an application for this school year and the child is Free, but the DC-M is showing them as MEDReduced, **they are to go with the benefit that is most advantageous to the student, which means they are free based on family size and income**
- The MEDFREE or MEDREDUCED **DOES** extend to other students in the same household
- There should not be two benefits listed on the SNAP/TANF column. It will be either SNAP, TANF, MEDFREE or MEDREDUCED
- DC SNAP trumps all other DC. When the files are received by our data department, they make sure that if they are on both DC SNAP and DC-M that SNAP is what shows in the WAVE
- If you are having regarding your software company or not sure how to mark these children, contact your software company
- If a child receive Medicaid and it does NOT pull up on the WAVE, you cannot accept a letter or a Medicaid number. The child can only be approved by what is on the WAVE. Medicaid in the WAVE is based on Free and Reduced income given to the Medicaid office

Concessions During the School Day

- Your district Wellness Policy **must** be followed as well as USDA Smart Snack Guidelines
- This includes teachers selling food items out of their classrooms, vending machines, concession stands and exempt fundraisers
- Only Smart Snack qualified foods can be served during the school day, this is from midnight on any given day when school is in session to 30 minutes past when the last bell rings

Fundraiser Exemptions – Page C-138

- Fundraiser Exemptions - A school district that wishes to conduct fundraisers exempt from the Smart Snack rules must adopt a written policy which shall be board-approved and provide the following:
 - a. Each school site shall designate a Smart Snacks in School Exempt Fundraiser contact person who shall be responsible for maintaining up-to-date documentation regarding each fundraiser held at the school site. An example of the School Organization Fund-Raising Form can be found under Other Documents on the CARS System.
 - b. A limit of 30 exempt fundraisers per semester may be held at each school site. (Vending machines, snack shops, and student stores are all considered fundraisers.)
 - c. Exempt fundraisers are prohibited from taking place while meals are being served to students under the NSLP or the SBP and while after-school snacks are being served to students under the ASSP.
 - d. The maximum duration of any individual exempt fundraiser shall be 14 fundraising days.
 - e. For each individual exempt fundraiser, documentation must be kept on file at the school site showing:
 - (1) The school organization, activity, class, or other group that benefits from the fundraiser.
 - (2) The date(s) the fundraiser is conducted, with the duration not to exceed 14 fundraising days per semester.

Supply Chain Assistance (SDA) Funds Round 4

- USDA has issued another round of SCA funds
- Same requirements as last year
- Only schools that “opted-out” last year will need to send anything to OSDE to “opt in” if they choose to
- Amount Oklahoma received - \$17,702,874.00

(PPT & Link in Other Documents under School Calls section if you want more information about SCA)

Equipment Grant FY 23

- Oklahoma was awarded \$416,646.00
- The grant will be opening on or around October 1, 2023, and will be applied for through the CARS system
 - We will send out an email in the CARS system when this grant is available
- This year we are required to include private schools for this grant
- Look for emails through CARS very soon

Upcoming Trainings

- **At-Risk Training Manual Workshop FY2024:** September 7th at 9:00 am
 - This training will meet the requirement for FY2024 CACFP application approval. ***You must register in the Training Calendar in the CACFP website***
- **School Meal Patterns:** September 21st at 1:30pm
- **Verification Process:** September 26th at 1:30 pm
- **Fresh Fruit & Vegetable :** September 28th at 1:00 pm
- ***Next* School Program Call:** September 18th at 1:30 pm

YOUTUBE LINK

https://youtu.be/s6_y7pb9e7g