

HOW TO OBTAIN THE ATTENDANCE FACTOR

DISTRICT ATTENDANCE FACTOR

Step 1: Go to: <https://sde.ok.gov/average-daily-membership-adm-and-average-daily-attendance-ada>

Step 2: SELECT the last Full Year ADM & ADA; **FIND** your District.

Step 3: Take the ADA number divided by AMD number.

This is your Attendance Factor.

$ADA/AMD = \text{Attendance Factor}$

STATE ATTENDANCE FACTOR

Step 1: Go to: https://sdeweb01.sde.ok.gov/OCAS_Reporting/Districts.aspx

Step 2: SELECT your district then **CLICK** on **DISTRICT IMPACT LETTER**.

Step 3: STATE ATTENDANCE RATIO = The Attendance factor

*****The district can use the highest attendance factor – District or State***